

## Guidelines for production of CE marked books at Livonia Print

The requirements are based on the Directive 2009/48/EC of the European Parliament and of the Council on the safety of toys.

<https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32009L0048>

### Pre-production process

- 1) Customer defines intended age group of their product (0-36 or >36 month);
- 2) Livonia Print offers the approved standard book types (technical specification attached) for customer to choose from;
- 3) In case customer requests a book differing from the approved standard (for example different finishing or materials), please contact your sales representative or project manager. Note that extra material testing implies additional costs and extra time;
- 4) Customer is responsible for placing CE logo and contact information in the PDF file for the printing according to Article 4 (6) of the Directive on the safety of toys (customer's contact information is necessary as the Directive's meaning of "manufacturer" includes not only production, but also publishing).

<https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX%3A32009L0048&qid=167723777128>

### Production

Livonia Print takes full responsibility for the production process in accordance with an internal production control procedure that conforms with all applicable requirements in standards EN-71.

### Extra services

In case customer wants to order the laboratory test for a particular order before the delivery, please contact your sales representative or project manager. Note that this kind of testing implies additional costs and extra time.

### Technical documentation to be collected by customer:

- 1) EC declaration of conformity filled in by customer (see the link above to the Directive on the safety of toys, Annex III and choose your language);
- 2) The addresses of the places of manufacture and storage filled in by customer;
- 3) Bill of materials used in the book (BOM), together with each material safety data sheets (provided by Livonia Print on request);
- 4) Laboratory testing results for the chosen approved standard book type (provided by Livonia Print on request);

\*All documentation mentioned above should be kept for 10 years after the book has been placed on the market.

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